

PROCUREMENT INFORMATION – HASSOCKS PARISH COUNCIL

The code requires that local authorities must publish details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000.

For each invitation, the following details must be published:

- Reference number
- Title
- Description of the goods and/or services sought
- Start, end and review dates
- Local authority department responsible

The code requires that local authorities must also publish details of any contract, commissioned activity, purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000.

For each contract, the following details must be published:

- Reference number
- Title of agreement
- Local authority department responsible
- Description of the goods and/or services sought
- Supplier name and details
- Sum to be paid over the length of the contract or the estimated annual spending or budget for the contract
- Value Added Tax (VAT) that cannot be recovered
- Start, end and review dates
- Whether or not the contract was a result of an invitation to quote or a published invitation to tender
- Whether or not the supplier is a small or medium sized enterprise and/or a voluntary or community sector organisation and where it is, provide the relevant registration number .**Hassocks Parish publishes details of invitations to tender and contracts as below.**

HASSOCKS PARISH COUNCIL –CONTRACTS/TENDERS > £5,000 FROM 1ST APRIL 2018					
DATE	REF NO.	SUPPLIER NAME	TOTAL VALUE	NARRATIVE	TENDER (T) /QUOTE (Q)
01/06/18	01/18	CAME & COMPANY	£9,001.80 (3 YR COST)	INSURANCE	(Q) TERM 3 YRS EXPIRES 31/05/21