

HASSOCKS PARISH COUNCIL

Minutes of a meeting of the **GROUND AND ENVIRONMENT** Committee held on 30 May 2019 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.

Attendees: Cllrs Jane Baker, Leslie Campbell, Frances Gaudencio, Peter Gibbons and David Hammond and co-optee Tony Copeland (from the end of item 9)

In attendance: Ian Cumberworth – Parish Clerk
Tracy Forte – Deputy Clerk

GE19/1 APOLOGIES. Apologies were received from Cllrs Kate Bailey, Georgia Cheshire and Bill Hatton.

GE19/2 DECLARATIONS OF INTEREST. There were no declarations of interest.

GE19/3 ELECTION OF CHAIR AND VICE CHAIR. Cllr Jane Baker indicated an interest in standing as Chair. There were no other Members who wished to stand. Cllr Peter Gibbons proposed that Cllr Baker was appointed as Chair of the Grounds and Environment Committee for 2019/20 and this was seconded by Cllr Frances Gaudencio. All Members voted in favour.

19/03.1 It was **RESOLVED** that Cllr Jane Baker was elected as Chair of the Grounds and Environment Committee for 2019/20.

As there had been no clear indications of interest in standing for Vice Chair, given that three Members of the Committee were absent, it was agreed to defer the appointment of a Vice Chair until the next meeting.

GE19/4 MINUTES.

RESOLVED to accept the minutes of the Grounds and Environment Committee meeting held on 23 April 2019.

GE19/5 CO-OPTION. Members were invited to approve the co-option of Tony Copeland, Chair of Hassocks Allotment Holders Association (HAHA), onto the G&E Committee. In the absence of TC, The Deputy Clerk confirmed that he had formally expressed a willingness to be co-opted onto the Committee.

RESOLVED to approve the co-option of Tony Copeland onto the Grounds & Environment Committee as a non-voting member.

GE19/6 PUBLIC PARTICIPATION. There were no members of the public present.

GE19/7 OFFICER'S REPORT. Members noted the Officer's Report.

Summer Science Trail. The Deputy Clerk informed Members that the previously reported proposed Science Trail project to be held in Adastra Park over the Summer Holidays, had received funding from the Turner Dumbrell Foundation. Therefore the project will be able to go ahead and the Clerk/Deputy Clerk are to arrange a meeting with the organiser to discuss arrangements for the activity. This news was positively received by the Committee.

MSDC Outreach Event. The Clerk informed Member's that he had been approached by MSDC regarding Adastra Park being used to stage a Pilot Summer Outreach Activity event. These are being held at various locations across the district during the Summer Holidays and for families, children and young people. The programme will be a range of activities delivered by 2 providers working in partnership with MSDC.

Monday 5 August has been agreed as a provisional date for the event.

GE19/8 PARKLANDS ROAD ALLOTMENTS. In the absence of Tony Copeland, the Deputy Clerk reported that the first inspections of the year had taken place at the allotments. Generally the allotments are looking very good and being well utilised, six tenants have received letters requesting some improved cultivation of their allotments. It was noted that the Parklands Allotments are participating in the National Garden Scheme 'Hassocks Village Trail' on Sunday 9 June 2019.

The Deputy Clerk informed Members that Planning Permission had been granted for 20 greenhouses on the allotment site. This would be managed by the office and tenants would be able to apply for a greenhouse in due course. The Deputy Clerk reported that the Allotment Tenancy Agreement is due to be reviewed, and would be brought to Committee for approval.

GE19/9 STREET TREES. The Deputy Clerk reported that the Street Tree project had been advertised by The Tree Group via Facebook this year, in addition to The Talkabout. This had generated a significant level of interest with well over 30 residents providing their details and at least another 15 expressions of interest from all over the village.

Hassocks PC had provided funds for the Tree Planting over the last few years and there is sufficient funding left for 24 trees in 2019. The Tree Group will compile a list of locations for 2019 and the additional locations will be carried over to 2020. In due course, Council will be asked to consider providing further funding in next year's budget to enable the project to continue.

GE19/10 Tony Copeland joined the meeting. The Chair proposed returning to item 8 to allow TC to make a report. This was AGREED. The Deputy Clerk briefed TC on what had already been reported.

GE19/11 PARKLANDS ROAD ALLOTMENTS. Tony Copeland informed the Committee that HAHA members had been working hard to re-instate the paths over previous weeks. The Chair explained that over the years, allotment plots had inadvertently grown and encroached on existing access paths. Therefore the aim was to reinstate plots and paths back to the original planned proportions.

Allotment holders are busy preparing plots for the forthcoming Open Gardens trail.

Tony Copeland reported that there had been a break in at the Allotment Site recently where a lawn mower was stolen. This had been reported to the Police. There was no evidence of forced entry, and it is possible that entry may have been due to a faulty padlock or the gate not being secure. TC reported that there had been some difficulties with the combination lock both in terms of the lock failing to work, and also in the combination. Therefore as from the end of June, a new key lock is to be introduced which would be managed by HAHA.

HAHA are in the process of installing a new toilet shed on the allotments.

GE19/12 ADASTRA PARK.

GE19/12.1 Adastra Park Working Group. The Clerk distributed a draft copy of the proposed Terms of Reference (Appendix 1) for the Adastra Park Working Group. These were considered by the Committee and Members felt they clearly set out the roles of the Park Working Group Committee.

It was **RESOLVED** to accept the Terms of Reference for the Adastra Park Working Group as presented by the Clerk.

Membership of the Adastra Park Working Group was discussed and it was **AGREED** that any Members who wished to sit on the group could do so.

FG noted that one member, Chris Hobbs, of the original group was now no longer a Councillor. Therefore it was agreed that Chris Hobbs should be formally co-opted back onto the group as a non-voting member.

It was **RESOLVED** that Chris Hobbs be co-opted onto the Adastra Park Working Group as a non-voting member.

Tony Copeland left the meeting.

GE19/12.2 **ADASTRA PARK MASTERPLAN AND SKATE PARK.** The Clerk informed Members that the programme of works for the Skatepark is going to schedule and is due to finish on or around 14 June 2019, weather permitting. The concrete will be completed by around 3 June. Turf will be laid on the mounds soon, and the Clerk reported that this will be fenced for a short period of time to allow the turf to bed in.

Bendcrete, the contractors installing the Skatepark, have confirmed they can work towards 13 July for the Open Day and will provide the relevant support for this.

It was noted that the Park Working Group are currently working on arrangements for the open day, and more details will be available in due course. A safety/information sign has been ordered and will be installed.

The skate park will be open for use prior to the official open day, the aim is for a soft opening to keep the park as local as possible.

GE19/13 HASSOCKS MAY CELEBRATION.

6 May 2019. Members were invited to note the event report (appendix 2 of the agenda) from the recent Hassocks May Day event held on Monday 6 May 2019 in Adastra Park. This was noted by Members. Member's appreciated such an informative report and asked the Deputy Clerk to pass this appreciation onto Michelle Binks. It was also noted that next year HPC would aim to participate with a stall – the Clerk/Deputy Clerk were requested to note this in the Calendar.

4 May 2020. Members were invited to approve a request for the Community May Day Event to be held in Adastra Park on Monday 4 May 2020, with access to the South Field and Pavilion on Sunday 3 May 2020 to allow for preparation. Members were fully in support of this request.

It was **RESOLVED** that Adastra Park and Pavilion would be made available for use for the Hassocks May Day event on Sunday 3 May and Monday 4 May 2020, under the same arrangements as have previously been put in place.

GE19/14 TRAFFIC AND PARKING. The Clerk informed Members that at the recent Full Council meeting, concern had been raised about the level of parking along Keymer Road between the entrance to Adastra Park and Villa Adastra. It was noted that this maybe exacerbated by the current Skatepark project which is limiting parking in the Adastra Park car park at certain times of the day. Once the project is completed it is hoped some of the parking issues will be alleviated.

FG raised a query over the outcome of previous plans to narrow the pavement between Pavilion Electrics and McColls to allow for additional parking. It was understood that this was not going to happen and FG requested that this was flagged up again.

It was noted that Phase 2 of the Traffic and Parking Project was likely to be the final stage.

GE 19/15 PUBLIC RIGHTS OF WAY (PROW).

GE19/15.1 Cllr Leslie Campbell drew Member's attention to a recently submitted planning application, DM/19/1893, to divert the existing Public Right of Way - Footpath 9C crossing the former Hassocks Golf Club. Two diversion routes are proposed, one being temporary and the other being permanent. It was noted that HPC Planning Committee will consider the application at its next meeting, however Cllr Campbell invited Members of the G&E Committee to make any comments which would be shared with the Planning Committee.

Cllr Campbell also invited Members to note the response submitted by the WSCC Public Rights of Way Officer (Appendix 2). It appears that further action is required by the applicant in order for this application to be considered formally.

It was agreed by the Committee that overall both diversions were acceptable, however the following points were noted:

Temporary Diversion:

- There is a dip/stream along the diversion route which will need to be addressed.

Permanent Diversion:

- This diversion is longer than the original route, however it was agreed that the diversion appears to retain a more rural character which is preferred.

GE19/15.2 Verbal Update (Cllr Leslie Campbell). Nothing to report.

GE19/16 URGENT MATTERS at the discretion of the Chairman for noting and/or inclusion on a future agenda. None.

GE19/17 DATE OF NEXT MEETING. The date of the next meeting is Thursday 27 June 2019.

There being no other business the meeting closed at 8.22pm

SignedChairman Date.....

PARK WORKING GROUP – TERMS OF REFERENCE

1. TO SUPPORT THE GROUNDS & ENVIRONMENT COMMITTEE IN DELIVERING THE ADASTRA PARK MASTERPLAN.
2. TO SUBMIT DELIVERY PROPOSALS TO GROUNDS & ENVIRONMENT COMMITTEE FOR CONSIDERATION.
3. TO MONITOR THE PROGRESS OF THE PLAN & TO REVIEW OPTIONS ON AN ONGOING BASIS
4. IDENTIFY POTENTIAL BUDGET REQUIREMENTS TO DELIVER PROJECTS & SEEK AUTHORISATION FROM GROUNDS & ENVIRONMEMNT TO DEVELOP OPTIONS IDENTIFIED AS PART OF THE MASTERPLAN & TO KEEP FINANCIAL COMMITMENTS UNDER REVIEW
5. PRESENT/DEVELOP PROPOSALS TO GROUNDS & ENVIRONMENT COMMITTEE FOR RATIFICATION
6. DETERMINE REALISTIC DELIVERY TIMEFRAMES IN CONJUNCTION WITH COUNCIL & REVIEW THE PROGRESS OF PROJECTS
7. RECOMMEND ALLOCATED BUDGETS FOR INDIVIDUAL ELEMENTS OF THE PARK SCHEME IN CONJUNCTION WITH THE GROUNDS & ENVIRONMENT COMMITTEE
8. TO OVERSEE CONSULTATION INITIATIVES WITHIN THE PARK AS PART OF THE DELIVERY PROGRAMME OF THE MASTERPLAN.
9. TO REPORT TO GROUNDS & ENVIRONMENT COMMITTEE PERIODICALLY.
10. TO OVERSE/LEAD ON DEVELOPING COMMUNICATION INITIATIVES RELATED TO THESE PROJECTS

Agreed 30.5.19

Grounds & Environment Committee

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Mid Sussex District Council FAO:Lesley Westphal
FROM:	WSSC - Highways Authority Public Rights of Way
DATE:	30 May 2019
LOCATION:	Hassocks Golf Club London Road Hassocks BN6 9NA
SUBJECT:	DM/19/1893 To divert the existing Public Right of Way - Footpath FP9 crossing the former Hassocks Golf Club.
DATE OF SITE VISIT:	NA
RECOMMENDATION:	Advice
S106 CONTRIBUTION TOTAL:	£ See below for breakdown.

As this consultation is concerned with the diversion of footpath 9C under section 257 of the Town and Country Planning Act West Sussex County Council (WSSC) need to be consulted through the formal Public Path Order process. These orders must be made through MSDC as planning authority

Securing a planning application for a footpath diversion DOES NOT in any way negate the need for the formal footpath diversion order to be produced under 257 of the Town and Country Planning Act which must be open to public consultation. Please consult with us again once your legal team (Paula Slinn) has produced the formal Public Path Order which will provide all the details needed for proper consultation. Only then will our Diversions Officer Judith Grimwood will be able to give you our full response.

Sue du Chemin
West Sussex County Council – Planning Services