

HASSOCKS PARISH COUNCIL

You are summoned to a meeting of the **Parish Council** on 9th July 2019
at 7.30 pm in the Council Chamber, Parish Centre, Adastra Park, Hassocks.

Parish Clerk 3 July 2019

Members of the public are encouraged to come to the meetings and there is an opportunity for them to address the Council relating to the non-confidential items on the published agenda.

AGENDA

1. **APOLOGIES**

1.1 To Accept Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

2.1 Disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3. **MINUTES**

3.1 To accept the minutes of the:

Parish Council meeting 11th June 2019

4. **PUBLIC PARTICIPATION**

*Up to fifteen minutes will be available to allow for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda, in accordance with Standing Orders.***

5. **MINUTES**

To accept the following Minutes

5.1 **Planning Committee** – 10 June 2019 and to note the minutes for 1st July 2019

5.2 **Policy Resources & Communications** 18 June 2019 (for noting)

5.3 **Grounds & Environment** – 27 June 2019 (for noting only)

6. **FINANCE**

6.1 To approve the Financial Report and authorise the list of payments in the sum of £76,372.13 for the period ending 30 May 2019 set out in (**Appendix 1.**)

7. **REPORTS**

7.1 District Councillors' Report

7.2 County Councillor Report

7.3 Rail Matters (oral report, Leslie Campbell)

7.4 Youth Initiatives

7.5 Police report

7.6 Report from Councillors on meetings of outside bodies where the Council is represented.

8. **CHAIRMAN'S REPORT**

8.1 Current matters (oral report)

9. CLERK'S REPORT

9.1 **Co-opting onto the Council** the Council currently has two vacancies and is now able to co-opt suitable person(s) onto the Council. Providing the resident meets the requirements to become a Councillor the Council should RESOLVE to co-opt that person onto the Council.

The Council has received one application and Members are therefore requested to consider co-opting Mr Alex Simmons.

9.2 **Mid Sussex Applauds Awards.** Members are requested to consider the attached correspondence received from Mid Sussex District Council (MSDC) regarding the new MSDC awards programme and determine whether they wish to nominate any individuals for awards under any of the given categories. (**Appendix 2**)

10. **Urgent Matters** at the discretion of the Chairman for noting and/or inclusion on a future agenda.

11. Date of next meeting 10th September 2019

EXCLUSION OF PUBLIC AND PRESS In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential agenda If any members of the public or press are present they will be requested to withdraw from the meeting.

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

Please Note

All members of the public are welcome to attend to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda

Appendix 1
(1 of 4)

Hassocks Parish Council 2018/19					
Current Bank A/C 2114					
List of Payments made between 01/05/2019 and 31/05/2019 (incl VAT)					
Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail	
01/05/2019	Ian Parkin Plumbing	6007	75.00	Drain Clearance P/O	
09/05/2019	Bee Clean (Southern) Ltd	6019	225.60	Pavilion Clean April 19	
20/05/2019	void cheque	6020	0.00	void cheque	
09/05/2019	Viking	6021	154.93	Office and Pavilion Supplies	
09/05/2019	Dowsettmayhew Planning	6022	4281.10	NP Consultancy March/April 19	
09/05/2019	Mark Mulberry	6023	261.36	Internal Audit y/e 18/19	
09/05/2019	Trigger Solutions	6024	240.00	Webhosting 19/20	
09/05/2019	Biffa Waste Services Ltd	6025	193.10	Biffa Waste 30.3-26.4.19	
09/05/2019	Warnes Windows	6026	55.00	P/O Window clean May	
09/05/2019	Computer Systems Engineers	6027	41.89	Exchange Online Licence 1 of 4	
20/05/2019	HMRC/PAYE	6028	2093.53	PAYE/NI May Salaries	
09/05/2019	Bee Clean (Southern) Ltd	6029	225.60	Pavilion Cleaning April	
15/05/2019	Ian Parkin Plumbing	6030	50.00	Pavilion leak investigate	
20/05/2019	void cheque	6031	0.00	void cheque	
14/05/2019	S K Jasper	6032	822.84	Playground fencing repairs	
15/05/2019	John Bailey (Sussex Knotweed)	6033	200.00	Knotweed Treatment	
14/05/2019	Trigger Solutions	6034	48.00	New Cllr email set up	
14/05/2019	Close Invoice Finance/TSS	6035	114.66	April Pav water testing	
14/05/2019	DC Electrical Solutions	6036	48.00	Outside lights timer	
20/05/2019	SSALC Ltd	6037	133.00	Subs/Course	
20/05/2019	Void Cheque	6038	0.00	Void Cheque	
20/05/2019	Alexander Rose Ltd	6039	676.80	Memorial Bench	
28/05/2019	Petty Cash	6040	62.01	Petty Cash Top Up	
28/05/2019	Tates of Sussex	6042	13.99	Compost	
28/05/2019	Close Invoice Finance/TSS	6043	114.66	Pavilion Water Testing May	
28/05/2019	Came & Company	6044	3460.70	Insurance 2019/20	
28/05/2019	Kompan Ltd	6045	960.00	Slide repair	
28/05/2019	Barcombe Landscapes Ltd	6046	750.00	Grounds Maintenance	
28/05/2019	Biffa Waste Services Ltd	6047	193.10	Biffa Waste 27.4.19-24.5.19	
28/05/2019	CSE Ltd	6048	41.89	Exchange Online renewal 2/4	
14/05/2019	WSCC Pension Fund	BACS	2304.44	May Pension Contributions	
20/05/2019	Total Salaries	BACS	6342.07	Total May Salaries	
15/05/2019	Bendcrete Leisure Ltd	BACS LET	39240.00	Skatepark Install 1st payment	
15/05/2019	Downlands School	BACS LET	10000.00	Amphitheatre donation	
09/05/2019	Barclays Bank	BARCLAYS	28.97	Bank Charges 13.3.19-14.4.19	
24/05/2019	British Gas	BGAS D/D	37.31	P/O Gas May D/D	
15/05/2019	British Telecom	BT D/D	96.50	P/O Telephone D/D May	
16/05/2019	Castle Water	CASTLE D/D	17.28	Pavilion Water Supply May D/D	
28/05/2019	Castle Water	CASTLE D/D	8.67	P/O Water Supply May D/D	
01/05/2019	edf energy	EDF D/D	223.00	Pav elec May D/D	
01/05/2019	edf energy	EDF D/D	77.00	P/O elec May D/D	
01/05/2019	Mid Sussex District Council	MSDC D/D	271.00	May 19 Business Rates	
30/05/2019	Public Works Loan Board	PWLB D/D	2183.13	Burial Ground Loan Repayment	
01/05/2019	Southeast water	SEWAT D/D	6.00	Allot water May D/D	
	Total Payments		76372.13		
	Signed.....				
	Date.....				

13/06/2019

Hassocks Parish Council

Summary Bank Reconciliation Statement as at 13/06/2019
Current Bank A/C 2114

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Balances</u>
Current Bank A/C 2114	31/05/2019	33,325.22
		<u>33,325.22</u>
<u>Unpresented Cheques (Minus)</u>		
	<u>Amount</u>	
	5,948.21	5,948.21
		<u>27,377.01</u>
<u>Receipts not Banked/Cleared (Plus)</u>		
	0.00	
		<u>0.00</u>
		<u>27377.01</u>
	Balance per Cash Book is :-	27,377.01
	Difference is:-	0.00

13/06/2019

Hassocks Parish Council Current Year

15:57

Receipts and Payments Summary - Cashbook 1

Current Bank A/C 2114

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	97,190.19	97,249.23	
Total Receipts / Payments	97,190.19	97,249.23	Closing Trial Balance
Opening Balance	27,436.05		
Closing Balance		27,377.01	<u>27,377.01</u>
	<u>124,626.24</u>	<u>124,626.24</u>	

Date: 13/06/2019
Time: 16:01

Hassocks Parish Council Current Year

Bank Reconciliation Statement as at 13/06/2019
for Cashbook 2 - Tracker A/C 3548

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Tracker A/C 3548	30/05/2019	1	433,630.55
			<u>433,630.55</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			433,630.55
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	
			<u>0.00</u>
			433,630.55
		Balance per Cash Book is :-	433,630.55
		Difference is :-	0.00

13/06/2019
16:02

Hassocks Parish Council Current Year

Receipts and Payments Summary - Cashbook 2

Tracker A/C 3548

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	140,273.00	80,000.00	
Total Receipts / Payments	140,273.00	80,000.00	Closing Trial Balance
Opening Balance	373,357.55		<u> </u>
Closing Balance		433,630.55	<u>433,630.55</u>
	<u>513,630.55</u>	<u>513,630.55</u>	

13/06/2019

Hassocks Parish Council Current Year

16:03

Receipts and Payments Summary - Cashbook 3

Business Saver 3

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Receipts / Payments	0.00	0.00	Closing Trial Balance
Opening Balance	85.44		<hr/>
Closing Balance		85.44	85.44
	<hr/>	<hr/>	
	85.44	85.44	
	<hr/>	<hr/>	

HASSOCKS PARISH COUNCIL

To: Hassocks Parish Council
 Date: 9 July 2019
 Contacts for this report: Clerk
 Subject: Agenda Item 9.2 - Mid Sussex Applauds Awards

1. Members are invited to review the following correspondence received from Mid Sussex District Council regarding the new awards programme.

Dear All,

Nominations are now open for our new awards programme, **Mid Sussex Applauds** and we would like to encourage all Town and Parish Councils to nominate residents to recognise their fantastic work across the District. I would be grateful if you could please forward this email to all your Councillors and encourage them to put forward suitable nominees.

Mid Sussex Applauds encompasses two previous award schemes: the Young Volunteer Awards and the Community Service Awards and includes eight exciting new awards categories listed below.

This year the nominations process has been opened up to allow the public to nominate, as well as Councillors and Town and Parish Councils, and you are no longer limited to putting forward one candidate. **The nominations process will run from 1 July unto 31 August** and nominations are made via an application online. Full details, including nominations criteria are available here: <https://www.midsussex.gov.uk/leisure-sport/mid-sussex-applauds/>

The award categories are:

1. **Stronger Communities** – a community group or organisation that has helped to bring together cultures and communities through a local project or community activity.
2. **Young Achiever Award** - against all the odds, someone who has overcome significant obstacles and made a positive difference to their own lives or to other young people through education, campaigning or helping another overcome a difficult situation or personal problem
3. **Take Pride in Mid Sussex** - this award will recognise residents who dedicate their time and energy into keeping Mid Sussex clean and green, take pride in their local area by creating community gardens, painting local spaces, upcycling or encouraging others to recycle
4. **Young Volunteer of the year** - recognising those young people who have made a difference in their local community
5. **Lifetime Achievement Award** – an individual who has made a substantial commitment to the community in their lifetime
6. **Stronger Together** – an individual who has helped to bring together cultures and communities through a local project or community activity
7. **Good Sport Award** – a club or individual who has made an outstanding contribution to supporting activity or sport in Mid Sussex
8. **Business in the Community Award** – recognising a business which supports or makes a positive contribution to benefit and enhance community life

We look forward to receiving your nominations!

2. Members are invited to determine whether they wish to nominate any individuals to MSDC for an award under any of the given categories.

