

HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Peter Gibbons, Bill Hatton, Sue Hatton, Chris Hobbs, Darryl Sinclair and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.
cc Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Monday 27 November 2017 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk
21 November 2017

1. To accept Apologies for Absence.
2. To Accept Declarations of Interest.
3. MINUTES
 - 3.1 To accept Minutes of the Grounds and Environment Meeting held on 2 November 2017. (Previously Circulated)
 - 3.2 Matters Arising.
4. PUBLIC PARTICIPATION.
5. OFFICER'S REPORT. (Appendix 1)
6. FLORAL DISPLAYS. To note the current position of the Hanging Basket project for 2018 and to consider whether any amendments are required to the arrangements. Verbal Report (Penny Wadsworth)
7. PARKLANDS ROAD ALLOTMENTS. Verbal Report (Tony Copeland).
8. TRAFFIC AND PARKING. Verbal Report (Sally Booker/Cllr Ian Weir).
9. PUBLIC RIGHTS OF WAY. Verbal Report (Cllr Leslie Campbell).
10. ADASTRA PARK MASTERPLAN. To receive an update on the progress of the Adastra Park Working Party. Verbal Report (Cllr Chris Hobbs)
11. URGENT MATTERS at the discretion of the Chairman for noting and/or inclusion on a future agenda.
12. DATE OF NEXT MEETING. 29 January 2018 at 7.30pm

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.
Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 27 November 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Update on Matters from previous G&E Meetings.**
 - i. Aداstra Tennis Courts. The planned tree work has been now been completed. At the Full Council meeting held on 14.11.17 it was resolved that the Clerk could proceed with the appointment of a contractor to undertake a full jet wash and moss treatment of the Tennis Courts, in order to address the problem currently being caused by excess moss. The cost of this work is to be confirmed.
 - ii. Aداstra Tree Work. The previously agreed tree work to trees along the western border of the South Field and to trees in the Garden of Remembrance is scheduled to take place in late December.
3. **Christmas Lights.**
 - i. The Christmas Lights were installed on Wednesday 15 November by the contractor ready for Light Up Hassocks on 1 December 2017. The three existing tree lights were tested and it was noted by the Contractor that these lights were not fully functioning. The lights have been in place for three years, in this time the trees grow and so the lights can become damaged. Given the very short window of time before the event, it was necessary to make an urgent decision as to whether to disconnect the lights completely or to approve the replacement of damaged sections at an estimated cost of £500-750. In consultation with the Chairman of the Council and the Chairman of the Grounds and Environment Committee, it was agreed to approve the replacement of the damaged lights on this occasion.