

## HASSOCKS PARISH COUNCIL

To: All Members of the Policy, Resources and Communications Committee (Kate Bailey, Georgia Cheshire, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Chris Hobbs and Ian Weir) with copies to all other Councillors for information

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A meeting of the POLICY, RESOURCES and COMMUNICATIONS COMMITTEE will be held on 4 July 2017 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.

Ian Cumberworth  
Parish Clerk  
28th<sup>th</sup> June 2017

### AGENDA

1. To accept **APOLOGIES** for **ABSCENCE**

2. **DISCLOSURE OF INTERESTS**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under Hassocks Parish Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Election of Chair and Vice Chair 2017/18

4. **MINUTES**

4.1 To accept Minutes of the Meeting held on 19 April 2017 (previously Circulated).

To accept and sign the Minutes of the Meeting held 18 October 2016 (previously Circulated) which have not previously been signed

5. **PUBLIC PARTICIPATION**

6. **BUSINESS PLAN**

Pursuant to the resolution made by Committee (**17/695**) members determined to set up a small working group to progress the development of the new business plan. A verbal update will be provided by Cllr Hobbs setting out the progress of the group to date and the proposed next stages for the development of the plan. (verbal update)

7. **CLERK'S REPORTS**

7.1 **Review of Committee Terms of Reference/Corporate Policies**

The Council agreed to set up (**17/749**) a working group to oversee and review a range of Council policies/protocols. The decision to nominate representatives was held over from the previous meeting to enable a wider group of members to be present at Committee.

Members agreed to establish a small advisory group 'Constitutional Working Group' to consider Committee terms of reference and the development of corporate policies prior to formal consideration from Members with a view to streamlining the committee approval process. Members agreed that representatives would be sought from the Policy Resources & Communications Committee initially however if needed this could be opened up to other Committee Members.

8. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

9. **DATE OF NEXT MEETING**

25<sup>th</sup> July 2017

**EXCLUSION OF PUBLIC AND PRESS**

In the event that any confidential business may be transacted, members of the public or press will be requested to withdraw from the meeting.

**FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

**Please Note**

All members of the public are welcome to attend to attend meetings of the Parish Council and its Committees.

**Item 5** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.