

## HASSOCKS PARISH COUNCIL

**To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, Bill Hatton, Sue Hatton, Darryl Sinclair and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.**

**cc Richard Higgs**

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A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Monday 26 February 2018 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk  
20 February 2018

1. To accept Apologies for Absence.
2. To Accept Declarations of Interest.
3. MINUTES
  - 3.1 To accept Minutes of the Grounds and Environment Meeting held on 29 January 2018. (Previously Circulated)
  - 3.2 Matters Arising.
4. PUBLIC PARTICIPATION.
5. OFFICER'S REPORT. (Appendix 1)
6. TRAFFIC AND PARKING. Verbal Report (Sally Booker/Cllr Ian Weir)
7. ADASTRA FACILITIES HIRE FEES AND CHARGES. To approve the fees and charges for the hire of Adastra Park facilities for 2018-19. (Appendix 2)
8. ADASTRA PARK TREES
  - 8.1. TREE WORK. To consider a request for work to a Yew tree in Adastra Park bordering 18 Fir Tree Way. (Appendix 3).
  - 8.2. TWINNING PLAQUE. To approve the wording for plaque for the tree planted to commemorate the 25<sup>th</sup> Anniversary of the Twinning of Hassocks with Montmirail and Wald-Michelbach. (Appendix 4)
9. PUBLIC RIGHTS OF WAY. Verbal Report (Cllr Leslie Campbell)
10. URGENT MATTERS at the discretion of the Chairman for noting and/or inclusion on a future agenda.
11. DATE OF NEXT MEETING 29 March 2018 at 7.30pm

### FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

#### **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.  
**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 February 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

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1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Update on Matters from previous G&E Meetings.**

Parklands Road Allotments. Tony Copeland (Chair of the Hassocks Allotment Holders Association - HAHA) had previously informed that a self-sown Oak Tree required removing from an allotment plot, and had asked for advice on whether the tree could be relocated within the village. Following a combination of excellent teamwork between the Hassocks Parish Council Tree Warden and a group of very generous HAHA members, the tree has been successfully relocated to Talbot Field. This young tree has been sited as a replacement to an Oak which was recently felled in Talbot Field due to disease. Six HAHA members carried out the work, and the Tree Warden will be watering and monitoring the tree over the coming weeks.

Operation Watershed Grant Application. The Operation Watershed grant application has now been completed and submitted to West Sussex County Council for consideration with regard to the proposed Natural Flood Management projects in Adastra Park.

3. **Stonepound North Bus Shelter.**

The front panel of this bus shelter had been pushed from the main body of the shelter, and the adjacent bin had become unfixated from the ground. Burgess Hill Town Council maintenance team have re-fixed the bin and reattached the bus shelter panel. Members are invited to note that the maintenance team have advised that a considerable amount of the wood on this shelter is rotten.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 February 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 7: **ADASTRA FACILITIES HIRE FEES AND CHARGES**

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1. The purpose of this report is to ask the Committee to consider and agree charges for the hire of Adastra Park Facilities from 1 April 2018 to 31 March 2019.
2. Charges have been currently calculated to date based on the Mid Sussex District Council (MSDC) charging structure in most cases. The proposed revised charges have been kept primarily in line with MSDC.
3. Attached is a copy of the Hassocks Parish Council charges for 2017-18 and the proposed charges for 2018-19.
4. Members are invited to consider the revised charges as provided with particular attention drawn to the following:

Tennis Charges

- i. It was agreed at the G&E Committee meeting held on 30 March 2017 not to increase Casual Hire charges for the Adastra Tennis Courts (Min ref 17/716). Members agreed to defer any changes to charges or booking arrangements until the Adastra Park review had been completed. As noted at that meeting, public hire charges have not been increased since 2011. Whereas Club Member charges have consistently increased in line with MSDC.
  - ii. ***Members are invited to consider whether an increase in Casual Hire Charges should be implemented for 2018-19, and if so to agree the level of increase.***
4. **OFFICER RECOMMENDATIONS.**
- i. It is recommended that the Committee consider and agree any changes to charges for Public Tennis hire.
  - ii. It is recommended that the Committee approve all other proposed increases in charges and fees for the use of Adastra Park facilities.

## HAS SOCKS PARISH COUNCIL

### Comparison of Aadastra Park Sports Facilities Fees and Charges 2017/18 and 2018/19

#### General Conditions

1. The charges included in this leaflet are effective from 1 April 2017 to 31 March 2018 in relation to the sports facilities operated by Hassocks Parish Council. Summer and Winter season dates are specific to each facility and activity.
2. All hirers must complete an official HPC application form and adhere to the Council's published Terms and Conditions of Hire prior to the booking period.
3. Payment for the hire of facilities must be made in advance unless otherwise are agreed.
4. Discounted Rates - where a discounted rate (50% of the full rate) is provided, the following conditions apply:  
 Juniors-to qualify for the discounted rate, facility users must be under the age of 17 at the time of hire.  
 Senior Citizens - to qualify for the discounted rate, facility users must be 60 or over at the time of hire.

	Full Rate £		Discounted Rate £	
	2017-18	2018-19	2017-18	2018-19
<b>SPORTS HIRE - SUMMER</b>				
Cricket Turf Wicket - per use	42.30	43.50	21.15	21.75
Cricket Turf Wicket - evening rate	22.20	22.85		
Juniors on Artificial Pitch			11.10	11.40
Cricket Net Practice				
Per session	22.20	22.85	11.10	11.40
Water for cricket square will be recharged at cost				
Stoolball - South Field per use	20.60	21.20	10.30	10.60
North Field	N/A	N/A	5.10	5.30
Bowls - Club Members	122.00	125.60	61.00	62.80
Water use will be recharged to the Bowling Club				
<b>Tennis - Casual Hire per Court *MSDC £8.60</b>	<b>7.00 *</b>		<b>3.50 *</b>	
Key Deposit - returnable	5.00	5.00	5.00	5.00
Tennis - Club Members	87.00	89.60	43.50	44.80
Couples	131.00	135.00	N/A	N/A
Children of Adult Members			15.30	15.75
Croquet Lawns and use of pavilion per week	45.50	Remove		
<b>SUMMER PAVILION HIRE</b>				
Changing Rooms/Toilets/Kitchen/Bar/Storage	36.00	37.00	N/A	N/A
Changing Rooms/Toilets/Kitchen/Storage	24.40	25.00	12.20	12.50
Toilets/Kitchen/Storage	12.20	12.50	6.10	6.25
<b>SPORTS HIRE - WINTER</b>				
Football - per use	54.40	56.00		
Junior Football on Senior Pitch			27.20	28.00
Mini-Pitch			13.60	14.00
Training Session (per session)	14.00	14.40	7.00	7.20
<b>WINTER PAVILION HIRE</b>	29.60	30.50	14.80	15.25
<b>Community Pavilion Hire</b>	9.00 ph	9.25 ph		
Fitness Training Charges (4 hour session)	10.00	10.30		

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 February 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 8: **ADASTRA PARK TREEWOR**

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1. The Purpose of this report is to invite Members to consider a request from the resident of 18 Fir Tree Way for the reduction in height of a Yew Tree bordering their property in Adastra Park.
2. **BACKGROUND INFORMATION.**

The resident of 18 Fir Tree Way contacted the Parish Clerk early in January 2018 to ask if the height of the trees bordering their property in Adastra Park could be reduced to the height of their rear garden fence to allow more light into their garden. They noted that this would be in line with some of the hedges along other rear gardens on this boundary.



The Tree Warden made a site visit with the Clerk and Deputy Clerk.

3. **TREE WARDEN'S INITIAL REPORT**

'There was a group of 3 trees, 2 deciduous (probably a hawthorn and a maple or rowan) with a bushy yew tree in the centre. They are about 18-20 feet tall, so higher than the "hedge" level but shorter than many of the trees along that eastern boundary of the Park.

I would urge the Council to take a robust stance with this request and turn it down. My reasons are as follows:

- i. Over the last 20 years the Council has received many requests to do various things to the trees along this boundary—everything from light pruning to severe pruning and removal altogether, and except for one or two exceptional cases these requests have been refused

or reduced largely because of the high scenic value of this green boundary to the Park. And any agreement which has been forthcoming has been always seized upon by others to reinforce their arguments for action.

ii. These trees are not high compared with many on this boundary and in any case, being due south of the main part of the garden the sun will be at its highest when casting a shadow over the garden, thus minimising it.'

The resident was informed of the outcome of the Tree Warden's visit and advised that the Parish Council is almost always guided by the comments of the Tree Warden.

#### 4. **REVISED REQUEST FROM THE RESIDENT FOR CONSIDERATION.**

*'Whilst I fully understand the Tree wardens report may I suggest that further consideration be given to the Yew tree in the middle of the attached picture*



*Whilst the height is currently no greater than the other trees, due to more rapid growth than the other traditional hedgerow trees, this tree will very soon out strip the others and dominate the area at the rear of my garden. In addition the growth appears to be un-ruly suggesting that the tree has already been pruned once and is now growing in every direction as happens when trees like this are heavily pruned.*

*Furthermore the tree is encased with Ivy which does not allow any outlook out on to the very nice park behind us and will again become un-ruly very shortly.*

*I am there going to ask that the tree warden revisit's the site to give detailed consideration to this odd tree with a view to removal, or a major prune and re-shape, so that it blends in with the appearance of all the other park trees. The cost of which I am prepared to pay in full.'*

#### 5. **TREE WARDEN'S SECOND REPORT**

A second visit by the Tree Warden has been carried out. The Tree Warden reports that the Yew should not be reduced in height, however believes that it could be tidied up by creating more of a "tulip" shape. He is fully supportive of the removal of the ivy growing up through the tree.





6. **OFFICER RECOMMENDATION.** Members are recommended to approve a prune and re-shape of the Yew tree as described by the Tree Warden, without any reduction to height. Members are recommended to approve the removal of ivy.

Any work carried out must be with the prior approval of the Council and all costs to be met by the resident.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 February 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 8.2: **TWINNING PLAQUE**

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1. The purpose of this report is to invite Members to approve the suggested wording for the plaque to be installed with the tree planted to commemorate the 25th Anniversary of the Twinning between Hassocks and Montmirail and Wald Michelbach. The tree is located in the Garden of Remembrance.

<p>Liquidambar styraciflua</p> <p>This tree was planted on June 3rd 2017 to commemorate the 25th anniversary of the Twinning of Hassocks with Montmirail (France) and Wald-Michelbach (Germany).</p> <p>Kindly donated by Garden Sage Nurseries</p>
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2. The cost of the plaque is to be arranged by the Hassocks Twinning Association, who are happy to be guided by the Council as to the material and format of the plaque.
3. **OFFICER RECOMMENDATION.** Members are recommended to approve the wording as suggested and to agree the material and style of the plaque.