

HASSOCKS PARISH COUNCIL

Minutes of the **POLICY, RESOURCES and COMMUNICATIONS COMMITTEE** meeting held on **Tuesday 16 July 2019 at 7.30 pm**

Attendees: Parish Councillors: Frances Gaudencio, Kate Bailey, David Hammond, Sue Hatton and Peter Gibbons.

Frank Rylance

Clerk: Ian Cumberworth

PRC19/21 APOLOGIES: Cllrs Ian Weir and Cllr Georgia Cheshire.

PRC19/22 DISCLOSURE OF INTERESTS: None declared.

PRC19/23 MINUTES

The Minutes of the Meeting held on 18th June 2019 as previously circulated were accepted.

PRC19/24 PUBLIC PARTICIPATION.

There were no members of the public present.

PRC19/25 CLERKS REPORT

19/25.1 Communications

The Clerk informed members that a number of press releases had been published since the last Policy Resources & Communications meeting using various forms of media including website, twitter, noticeboards, Talkabout, Hassocks Life and directly through the schools in relation to the Skate jam.

In addition, an update has been issued on the website regarding the progress of the Neighbourhood Plan and a further release will be issued next week to advise residents of the Hassocks Neighbourhood Plan public consultation being managed by MSDC.

19/25.2 Business Plan – Members had commenced reviewing the detailed Business Plan at the previous Policy Resources & Communications Committee 18th June and proposed to consider the remaining elements not covered previously. Members had been provided with a background paper reflecting the comments made against the elements covered at the earlier meeting. For the benefit of members who were not present at the previous meeting Cllr Gaudencio provided them with some context of the purpose of the review and the approach to be taken to complete the process. Members were invited to consider the detailed Business Plan (previously circulated as a background paper) and to complete the process to determine which elements members wish to consider prioritising in the forthcoming year.

Discussion was given to the process for determining the priorities of the Council within the Business Plan, and it was noted that many actions currently identified were either ongoing and were addressed by specific Committees, some actions were operational and some remain aspirations whilst others were projects which were better addressed by focussed working groups. Members agreed to mark the respective action as Ongoing or as an Aspiration.

Members had previously considered the first three elements of the detailed plan and were invited to reconvene the review at item 4 Engaging with the Community. Members proceeded to go through the remaining elements of the Business Plan and the working paper was updated to reflect members detailed comments on each element up to the section relating to

Connecting our Village item 4. At this juncture Members agreed that the remaining elements would be covered at the next meeting.

PRC19/25.3 Section 106 funds - The Clerk updated Members on the position regarding Section 106 funds held by Mid Sussex District Council which related to the parish. This did not reflect any pending funds that may be collectable by the District Council relating to current ongoing developments within the parish. Noted

PRC19/25.4 Actions arising from previous meeting – Cllr Gaudencio sought an update from members as to whether they'd had the opportunity to review the website. Cllr David Hammond confirmed that he had and found the website easy to use and was able to easily locate information. Cllr Gaudencio thanked Cllr Hammond for his feedback

PRC19/26 Urgent Matters. There were no urgent matters.

PRC19/27 DATE OF NEXT MEETING. 17 September 2019

PRC19/28 EXCLUSION OF PUBLIC AND PRESS In view of the confidential nature of the business about to be transacted Councillors will be referred to the confidential agenda. If any members of the public or press are present they will be requested to withdraw from the meeting.

CONFIDENTIAL MATTERS

PRC19/29 The Clerk provided a brief update on staffing matters. He informed Members that the office had been extremely busy with an increase in footfall. alongside a general increase in contact from residents. In addition, with the holiday season commencing team members will now be on leave from time to time over the summer period.